

**LakeVille Community Schools**  
**Athletic Policy Handbook**  
For  
Students and Parents  
2016-2017



LakeVille Memorial High School  
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\*LakeVille Community School District is a tobacco/smoke free facility

## Table of Contents

A Message from the Athletic Director.....	1
Athletic Principles.....	2
Acknowledgements Form.....	2
Athletic Philosophy.....	2
General Information.....	3
Pay to Participate Fees.....	3
Athletic Programs.....	4
Squad Selection Policy.....	4
Requirements for Participation.....	5
Student Eligibility Policy.....	6
Athletic Eligibility Policy.....	7
Ineligible Student Athlete Steps and Procedures.....	8
Dual Sport Guidelines.....	8
Communication.....	9
Severe Weather Policy.....	10
School Closings.....	10
Athletic Code of Conduct.....	11
Temporary Suspension.....	11
Prohibited Acts.....	11
Discipline Procedures.....	11
Disciplinary Action Required.....	12
Appeals Process.....	12
Appendix A.....	14
Appendix B.....	16
Appendix C.....	18
Appendix D.....	20



# A Message From The Athletic Director

Dear Athletes and Parents/Guardians:

LakeVille Community Schools is excited that you have decided to participate in our athletic program(s). I would like to thank you and wish you the best of luck in your athletic endeavors.

It is the wish of our staff that your athletic experiences will be positive ones. It is our intention that you will be successful in the classroom and on the athletic field. You can use athletics as a way to mature and grow as young adults in our community.

The quality and commitment of our coaching staff is very important in the success of our athletic department; it is also very important that every student-athlete accepts a part of that responsibility. During your time as a student-athlete, you will have the opportunity to develop many new friendships, learn from the rewards of teamwork, and learn how to accept both winning and losing with dignity.

In the LakeVille Athletic Handbook you will be able to obtain information about our procedures and expectations. Please take the time to read and familiarize yourself with the information provided in this handbook. It is your responsibility to know and follow the guidelines in this handbook. If you have any questions about the information in this handbook, feel free to contact me.

Best wishes as you pursue your academic and athletic goals this year.

GO FALCONS!

Drew Johnson

Athletic Director

## Athletic Principles

A growing challenge to the contribution of school athletics has emerged in today's world. The dedication, cooperation, and sacrifice required to achieve success in athletics are comparable to the attitudes essential for success in life in general. For athletes to have these values, it is necessary that rules be established to encourage behavior with excellence in athletics and life. These regulations must reflect community attitudes. The Lakeville coaches have developed an Athletic Code with these concepts in mind.

Participation in athletics is a privilege, not a right. Student athletes are in a highly visible setting of leadership, competition, and performance. Therefore, student athletes will be held to a higher accountability of conduct and behavior.

While the responsibility for heeding these standards rests almost entirely with the individual athlete, the support of the parents is vital to the achievement of a successful sports experience. Therefore, parents should not legitimize the discontinuance of training rules for any reason.

## Acknowledgement Form

By signing the Lakeville High School Acknowledgement Form (See Appendix A), the athlete and the athlete's parent/guardian acknowledge they have read and agree to abide by the rules and procedures outlined in this handbook which is in effect 365 days a year on or off school property. In addition, a student athlete is expected to be honest about his/her involvement in an unacceptable behavior. A

student participant and his/her parent/guardian must sign and return the acknowledgement form annually at the beginning of every school year.

## Athletic Philosophy

- A. Athletics is a part of the educational process and an extension of the classroom, serving as an arena for learning. At no time will the program place the total educational curriculum secondary in emphasis to athletics. We strive to provide a positive experience for every student athlete while developing competitive teams. Within this framework, the participation of all student athletes is encouraged, without compromising that competitive nature.
- B. Citizenship is important in athletics, as well as in academics. Citizenship through athletic participation occurs both on and off the playing surface, both in and out of season. A disregard for citizenship shows a lack of regard for your school, team, and community.
- C. We believe individual students will benefit from opportunities to grow physically and intellectually through their experience in self-discipline and their contribution to team effort made possible through competitive inter-school sports activities.
- D. The purpose of school athletics is educational, competitive and recreational. The athletic program encourages participation by as many boys and girls as possible and is carried out with the best interest of the participants as the first consideration.
- E. It is recognized that a well-organized and well-conducted athletic program is a potent

factor in the morale of the student body and an important phase of good community and school relations.

- F. It is the philosophy of Lakeville Schools to encourage all students and athletes to utilize and develop their talents and abilities by participating in multi-athletic endeavors

### General Information

- A. All students are encouraged to participate. The range of sports is varied so any student who has the time can participate in one fitted to his/her interests and abilities.
- B. The student's appearance, expression, language and actions influence the public's opinion of athletes, the team and the school. Once you are a member of a team, you have made a choice to uphold standards outlined in the Athletic Code of Conduct. The following standards shall be adhered to:
  - 1. On game days, athletes must follow dress code mandated by the team coaches.
  - 2. Uniforms distributed by Lakeville Athletics (uniforms, jackets, warm-ups, bags, etc.) will be used on game days only, and any and all parts of any uniform shall not be worn on other days or at other sporting events unless approved by the coach.
- C. A school and community are frequently known by the action of its athletes, coaches and spectators at athletic contests. Everyone wants a winning team, but good courteous treatment of our opposing teams, their spectators, and the game officials is expected for all.
- D. Dropping out of a sport without a valid reason is always considered a serious matter. If an athlete wants to quit any sport, he/she should notify the coach and return all equipment. If an athlete does quit a sport, he/she will not be permitted to try out or use

school facilities to work out for another sport until the conclusion of that sport season, unless he/she has the written approval of the head coaches of both sports and the athletic director.

- E. Perfect attendance for all practices is the expectation for all athletes. If it is necessary for an athlete to miss practice, the coach of that team should be notified prior to the absence. Unexcused absences are unacceptable and can lead to consequences related to the athlete's status on the team. Coaches may not penalize a student athlete for an excused absence from a practice and/or team activity. Examples of an excused absence would be national testing dates (ACT, SAT, etc.), school related field trips, college visits, medical appointments, family obligations, and funerals.
- F. Athletes wishing to participate in more than one school-sponsored sport per season must have written approval of the head coaches involved, parent/guardian and athletic director.
- G. College recruitment information is available in both the counseling department and athletic offices. Current National Collegiate Athletic Association (NCAA) qualifications and standards for recruitment are available upon request. Athletes should make the head coach aware of recruitment efforts.
- H. The Athletic and Fine Arts departments recognize that each student should have the opportunity for a broad range of experiences. Every attempt will be made to schedule events in a manner that minimizes conflicts.
- I. The athletic penalties, signed annually at the beginning of the school year, is applicable 365 days on or off school property.

### Pay to Participate Fees

Fee due before first contest/event

#### High School

\$100 per athlete per year

\$75 for reduced lunch eligible athlete per year

\$50 for free lunch eligible athlete per year

\$15 fee per year for participating in clubs that incur a cost to operate

#### Middle School

\$50 per athlete per year

\$25 for reduced lunch eligible athlete per year

\$15 for free lunch eligible athlete per year

\$15 fee per year for participating in clubs that incur a cost to operate

Maximum family fee \$300 yearly (includes athletics and club fees)

Different price structure applies to hockey – due to cost and co-op program

### Athletic Programs

#### Fall Sports and Teams

- Cheerleading (Girls)
- Cross Country (Boys/Girls)
- Football (Boys)
- Soccer (Boys)
- Volleyball (Girls)
- Equestrian (Club Status)

#### Winter Sports and Teams

- Basketball (Boys/Girls)
- Bowling (Club Status)
- Cheerleading (Girls)
- Dance (Club Status)
- Ice Hockey
- Wrestling

#### Spring Sports and Teams

- Baseball (Boys MS Club Status)
- Golf (Boys)
- Soccer (Girls)
- Softball (Girls MS Club Status)
- Track (Boys/Girls)

### Squad Selection Policy

- A. Coaches are encouraged to keep as many student athletes as they can without affecting or compromising the integrity of their sport. Time, space, facilities, personal attention, and individualized instruction are necessary for team development and can affect squad size. Coaches are expected to maximize the opportunities for student athletes.
- B. Before practice begins, the head coaches of each sport will determine and publish the minimum and maximum team membership limits, taking into consideration the criteria listed above. In cases when the “Squad Reduction Policy” is used, the coach will keep the athletic director informed concerning the method and time of “cuts”.
- C. Squad Reduction
  1. Selection of the members of any athletic team will be determined and submitted in writing to the athletic director by the head coach of that team.
  2. An athlete’s membership on any team is subject to proper behavior as outlined in published team guidelines and the athletic penalties.
  3. Sub-Varsity coaches shall adhere to the procedures established and published by the head coach of that sport.
  4. Prior to tryouts, each coach shall publish and provide the following information to all candidates for the team and the athletic director:
    - a. Extent of tryout period (minimum number of practice sessions)
    - b. Practice, season and game commitments for team members.
- D. Tryout Procedure
  1. When squad cuts become necessary, the process should include these important elements. Each athlete shall:

- a. Have completed a minimum number of practices specified for the tryout period.
  - b. Be at all tryouts or provide a written request to the coach in advance for missing the tryout period.  
Circumstances shall be extreme in nature and must be approved by the coach and the athletic director.
  - c. If permission is granted for an alternative tryout, the athlete must go through a similar criteria process as other team members. The alternative tryout will be published prior to tryouts. Coaches have discretionary authority, with approval of the athletic director, to include athletes to the team without a tryout.
2. If an athlete is cut, the coach will inform him or her personally and privately as to the reason for the cut. Lists of students cut from the team shall not be posted.
  3. Coaches are encouraged to discuss alternative possibilities for participation in the sport (manager, statistician, etc.) provided the student meets academic eligibility.
- E. Out of Season or Summer Workouts
1. Permission must be granted from the in-season coach and the athletic director for an athlete to participate in an out of season workout. The following guidelines shall be adhered to while working with the in-season athlete:
    - a. The amount of time an out of season coach spends with an in-season athlete is limited to the time agreed upon in writing by the in-season coach and athletic director.
    - b. The out of season coach shall not work with an in-season athlete on game day. Out of season workouts cannot be required.

2. Student athletes who are not participating in another school sport may work out with coaches during the off season.
3. During summer, student athletes may make personal choices on how much time to spend on each sport and shall not be penalized for these decisions. Out of season practice cannot be required.
4. Coaches are likely to “share” the same student athletes. Coaches will work together in advance to plan for possible conflicts.
5. Michigan High School Athletic Association (MHSAA) regulations must be followed for each sport regarding limitations to practices/workouts. Details can be found in the MHSAA Handbook, which is in the athletic director’s office.

### Requirements for Participation

- A. The MHSAA, as well as Lakeville Code of Conduct govern student athletic eligibility. A summary of the MHSAA eligibility rules is stated below. This list is not exhaustive. Students who have inquiries regarding athletic eligibility should contact the athletic director. Coaches do not interpret MHSAA regulations. Interpretations by anyone but the athletic director or building administrator are unofficial and will not be supported. Every student is eligible to compete in interscholastic athletics, provided the following requirements are fulfilled annually:
1. Must pass, and have on file in the office, a complete physical examination.
  2. Must have parent/guardian signature of approval to participate on a completed physical card before participating in practice.
  3. Must follow the Lakeville High School rules and regulations and the MHSAA.

4. In order to participate on a LakeVille athletic team, each athlete must have satisfied all of the scholastic eligibility requirements of the MHSAA and the Student Eligibility Policy of this document.
5. It is strongly advised that all students have medical insurance. The school district is not responsible for payment of medical services.
6. The parents/guardians are asked to read and sign that they have read the Code of Conduct (See Appendix A). Parents/guardians are expected to certify in writing that they have received copies of the Athletic Eligibility rules and Code of Conduct.

B. Financial obligations and equipment:

1. Athletes are responsible for the proper care and security of all school uniforms, warm-ups, and equipment.
2. Athletes are required to provide a padlock to secure their sport equipment in their gym locker. The school is not responsible for lost or stolen items or equipment.
3. Athletes may be required to purchase or provide various pieces of sport specific equipment. Examples include, but are not limited to: shoes, skates, cleats, various gloves, practice jerseys, hockey pads, etc. All athlete-supplied equipment will remain the property of the athlete.
4. If an athlete wishes to purchase any part of the high school issued uniform, at full purchase price, at the end of the season, the head coach of the sport and the athletic director must grant approval.
5. Each athlete will be responsible for turning in his or her equipment at the end of the participation season. If any equipment is lost or stolen, it is the responsibility of the athlete to pay the

full replacement cost for replacement of the missing articles. The athlete will not be allowed to participate in the next sports season if equipment is not returned or paid for.

6. Coaches will report to the athletic director if an athlete has equipment/uniforms to return.

C. Transportation

1. All athletes must travel to and from away contests on school provided transportation unless both of the following are met:
  - a. Prior approval is obtained from the coach, athletic director or principal.
  - b. A Transportation Waiver form is signed by a parent/guardian and returned to the coach or athletic director relieving the school of all liability.

\*Currently, the school does not provide transportation to and from Saturday events.

2. Only parents/guardians or persons over the age of 18 that are not current students at LakeVille are allowed to drive the athlete. Athletes are not allowed to drive themselves at any time unless approved by the athletic director.
3. Each infraction for not following this policy will be dealt with individually by the athletic director. The penalty could include the athlete not participating in the next contest.

**Student Eligibility Policy**

The Michigan High School Athletic Association Handbook states numerous regulations that must be maintained by all member schools. LakeVille High School has developed an eligibility policy that is intended to help foster the educational process of our student-athletes

while still allowing them to compete in the extracurricular activities that we offer. We will refer to the MHSAA Handbook for all issues not addressed in our LakeVille Athletic Policy. For further clarification please see the athletic director.

### Athletic Eligibility Policy

For the purpose of athletic eligibility, a student's grade must be considered his/her cumulative grade in the class from the first day of the semester. The athletic director will monitor grades at each interim card marking date, marking periods, and periodically between these dates. If a student is eligible (at semester) by MHSAA standards, but ineligible by LakeVille High School regulations, such student-athlete will be withheld from competition until next card marking date for the succeeding nine-week period. During this time the student will have to follow the steps of LakeVille's eligibility policy. If eligible, student athletes may begin competing.

A student entering grade nine(9) for the first time may compete without reference to his or her record in the 8<sup>th</sup> grade. All other student-athletes must be academically eligible in order to compete. If they lose academic eligibility, the athlete is still required to attend all tryouts, practices or events. Two eligibility standards that must be met at all times in order to participate:

- **Pass 5 out of 6 classes**
- **2 (D) grades (D+, D, D-) will equal one failure**

A student who has failed two courses during the fall semester may regain eligibility to participate in a spring sport if he or she meets the following criteria:

1. Student is carrying a straight "C" or higher in all of his or her classes as of the sixth Friday of the spring semester.

2. Student would be required to pass all classes from that point on and maintain a 2.0 Grade Point Average (GPA) for the remainder of the semester. Students that do not maintain the above requirement will become ineligible for the remainder of the spring semester.

Students who are certified by an Individual Educational Plan Conference (IEPC) are eligible under this regulation provided they have satisfactorily complete all four or more courses prescribed by the IEPC for the most recent semester.

- Students ineligible by MHSAA standards at the semester's end will be withheld from athletic competition the succeeding semester.

## Ineligible Student Athlete Steps and Procedure

When a student athlete is deemed ineligible by the Lakeville High School eligibility policy the following steps and actions will need to be performed by the ineligible athlete in order to maintain competitive status:

<b><u>Step One</u></b>	<p style="text-align: center;"><b>Meeting with the student and the athletic director</b></p> <p>During this meeting the athletic director will review with the student their academic transcript to ensure that the student is aware of how these failures will affect their future graduation status. The athletic director will also make the student aware of possible credit recovery options.</p>
<b><u>Step Two</u></b>	<p style="text-align: center;"><b>Athletic Director</b></p> <p>During this meeting the athletic director will review the Lakeville Athletic Eligibility Policy and actions to be completed by the student-athlete to maintain competitive status.</p>
<b><u>Step Three</u></b>	<p>Student will be required to obtain a printed Synergy progress report from the teacher(s) of the class or classes being addressed. These progress reports will be required to be turned in to the athletic director to remain eligible. Student-athletes completing this step will remain eligible for competition the following week.</p>
<b><u>Step Four</u></b>	<p>Ineligible student-athletes are required to obtain a printed Synergy report each successive week to be turned in to the athletic director until a passing score is shown. Student-athletes still failing classes, but showing marked academic improvement will remain eligible for a period up to two weeks before becoming ineligible. Student-athletes that are ineligible will not be allowed to regain competitive status until the next card marking date. Ineligible students are expected to practice and attend all games. All team rules will continue to apply to ineligible to student-athletes in non-competitive status.</p>

**Any student-athlete that does not complete all of the required steps will immediately become ineligible until the next card marking date.**

**Transfer Student** – Students who are otherwise eligible to participate in athletics shall meet the MHSAA rules for prior semester eligibility. However, he or she must meet the Lakeville Athletic eligibility requirements during the season.

**Game Day Eligibility** – Students are not permitted to participate in any school-related activity if they are not in attendance at school **ALL DAY** on the day of the event, this also applies to students that are not in attendance on Friday, are ineligible for Saturday events, unless a prearranged absence has been approved by the high school administrator. Other extenuating circumstances will be evaluated on an individual basis by the athletic director or principal. This

includes all extracurricular activities such as athletics (including practice), band, choir, plays, co-op, and all other school related/sponsored activities. Violations of school rules on the day of the game/event may result in loss of athletic eligibility at the discretion of the athletic director or principal.

### Dual Sport Guidelines

An athlete may participate in two (2) sports that run concurrently but must follow certain guidelines:

1. Athlete must be carrying a 2.5 GPA.

2. Athlete must designate a primary sport. If there is a conflict the primary sport will prevail.
3. Game contest will take precedence over practice.
4. If the athlete decides he/she does not want to continue participating in two sports, the athlete may only quit the secondary sport.
5. The coach of the primary and secondary sport must agree to the athlete participating in dual sports.
6. The athlete must sign and submit a dual sport form (See Appendix B) to the athletic director.

## Communication

- A. Research indicates that students involved in extracurricular activities have a greater chance for success during adulthood. We believe at LakeVille, athletic programs help develop character traits that promote a successful life after high school. As parents, you have a right to understand what expectations are placed on your child. This begins with clear communication from the coach of your child's program. If a situation arises which requires a conference between the coach and the parent, both parties involved must have a clear understanding of the other's position.
- B. Written communication you should expect from your son's or daughter's coach:
  1. Philosophy of the coach.
  2. Expectations the coach has for your child and other players on the squad.
  3. Locations and times of all practices and contests.
  4. Team requirements including, but not limited to fees, special equipment, off-season activities.
  5. Team rules and guidelines.
- C. Should a problem or concern arise involving a coach and his/her athlete, the following steps should be taken to resolve the matter:
  1. The athlete should always meet privately with the coach first.
  2. If the athlete and coach cannot resolve the issue at hand, then the parent/guardian and athlete should meet with the coach privately.
  3. If the athlete, coach and the athlete's parent/guardian cannot resolve the issue, then all parties shall meet with the athletic director. The athletic director will arrange this meeting after contact is made by the parent/guardian to request the conference.
- D. It is very difficult to accept a child's not playing as much as hoped. Coaches are professionals. They make judgment decisions based on what they believe to be best for all students and the team. The following are appropriate issues to discuss with a coach:
  1. The treatment of your child, mentally and physically.
  2. Ways to help your child improve.
  3. Concerns about your child's behavior.
- E. While there are certain things that can and should be discussed with your child's coach, there are other things which must be left to the discretion of the coach. These issues include:
  - Playing time
  - Strategy
  - Play Calling
  - Other student athletes
6. Under no circumstances is it acceptable for a parent/guardian to confront a coach before, during or after a contest or practice. These can be emotional times for both the parent/guardian and the coach. Meetings of this nature do not promote resolutions.

- F. If a parent/guardian has a concern to discuss with the coach, follow this procedure:
1. Call the school to arrange an appointment with the coach.
  2. If the coach cannot be reached, call the athletic director who will schedule the meeting.
- G. What can a parent/guardian do if the meeting with the coach does not provide a satisfactory resolution?
1. Call to schedule an appointment with the athletic director to discuss the situation.
  2. Determine the appropriate next step.

### Severe Weather Policy

Severe weather can present unsafe conditions for athletes. Weather is monitored to assess conditions and a determination of cancelling or moving the practice or event will be made by a school authority. Students will be the highest priority when determining whether or not to hold practices or contests when schools have been closed.

- A. Thunder and Lightning:
1. When lightning is observed or thunder is heard, practices or contests shall be suspended permanently or for a determined amount of time and all athletes and coaches will take cover.
- B. Weather Watches:
1. Practices shall be held on campus under close supervision. All athletes should remain in a location which allows them to move to a safe area when deemed necessary by the adult supervising them.
  2. During a game, coaches and officials will monitor the weather, and if necessary, the contest will be suspended.
- C. Weather Warning:
1. When a tornado/severe weather warning sounds at an athletic event or practice,

coaches and athletes shall take cover immediately. Athletes will be directed to a safe location under the supervision of the coach or coaches. Visiting teams will be directed to take cover at the host school. Athletes will remain in a designated area until the “all clear” is issued.

### School Closings

- A. The superintendent or designee is empowered to close the school district schools or dismiss students early in the event of hazardous weather conditions or other emergencies that threaten the health or safety of the students and personnel. Athletic event cancellations will usually take place by 2:00pm on the day of the event. Students and coaches will be notified as soon as an athletic event is cancelled.
- B. There may be times when school is closed due to inclement weather at the start of the school day, but by mid-day weather conditions may improve, permitting events or practices to be held. Each situation will be dealt with on a case-by-case basis. The athletic director and building administrator will collaborate with the superintendent and transportation supervisor to determine if events can take place.
- C. In case school has been cancelled or dismissed early due to hazardous conditions, the athletic teams will follow the procedures which relate to practice and scheduled home athletic events:
1. Coaches will check with the athletic director for permission to practice or continue the event.
  2. Practices may not take place before 10:00am.
  3. Practices are optional and athletes will not be penalized for not attending.
  4. Games will be played if weather permits

## Athletic Code of Conduct

Athletes not only represent themselves and their team, they represent their parents/guardians, school, and community. Being a member of a LakeVille athletic team is both an honor and a privilege. The Athletic code of conduct is a document that defines athletic standards and procedures in regards to disciplinary actions. Athletic penalties are in effect 365 days a year on or off school premises and at any school or non-school event. The athletic director reserves the right to establish such rules, conditions, and penalties to respond effectively to unanticipated or unique circumstances related to athletics. The high school athletic director and/or the athletic council will render a decision and enforcement will be made on a case by case basis.

The Athletic Council shall consist of the high school and middle school Athletic Directors and it may include multiple out of season varsity coaches and/or one or more members of the high school teaching staff.

### Temporary Suspension

A coach or the athletic director may suspend temporarily at any time. For emergency situations an athlete can, in the coach's or athletic director's sole judgment, be suspended when the athlete's presence would be detrimental to the general welfare of the team. Coaches are to report all temporary suspensions to the athletic director immediately. All temporary suspensions are subject to the review of the Athletic Director and/or the athletic council.

### Prohibited Acts

- A. The unlawful possession, use and or distribution of tobacco, alcohol, or other drugs by a LakeVille athlete anywhere during the year.

\*\*Student athletes are expected to avoid association at activities where illegal use of alcohol, drugs, or tobacco is present.

Student athletes must make a conscious effort to immediately leave the area or situation when they realize that illegal activities are taking place in their presence.

Athletes will be disciplined whenever referral is made to the coach and/or building

athletic personnel based on (1) being caught in the act by school personnel or authorities; (2) police report or court action brought to the attention of school personnel; (3) self-admittance resulting from investigation of an incident or (4) conclusion reached after an impartial and fair investigation implicating a student-athlete.

- B. Situations of unique and undesirable behavior will be handled individually through the athletic director and/or the athletic council. Undesirable behavioral situations may result in immediate recommendations for long-term suspension or expulsion from the team. Depending upon the severity of the incident, penalties may range from restitution, community service, suspension from athletic competition, dismissal from the squad or a combination of penalties. School officials will make a determination on whether the misconduct falls under the penalties in the athletic handbook for inappropriate behavior.

#### Examples of undesirable behavior are:

- Arson
- Assault
- Bomb threat

- Burglary, larceny, robbery or theft
- Extortion, blackmail, or coercion
- False Fire alarm
- Vandalism
- Disruptive or disorderly conduct such as boycott, walkout or sit-in
- Possession or use of explosives
- Possession or use of weapons
- Conduct considered being immoral, indecent, obscene, or vulgar
- Disobedience of the laws of the State of Michigan
- Fighting
- Hazing
- Bullying
- Harassment
- Persistent disobedience
- Undesirable citizenship
- Sale, use or possession of illicit drugs
- Other undesirable behavior not listed above

### Discipline Procedures

In all cases but temporary suspensions, the athletic director shall insure that the accused student is provided due process protection as specified by the following administrative procedure:

- A. Rights of student during the hearing:
1. The student-athlete shall have the right to representation, legal counsel, parents, etc.
  2. The student-athlete shall have the right to call witnesses.
  3. The student-athlete shall have the right to remain silent without prejudice.
  4. The student-athlete shall have the right to face accusers

The athletic director shall be responsible to give written notification to the parent/guardian and student within five (5) days of their right to request a council hearing.

### Disciplinary Action Required

The first proven violation under “prohibited acts A” as determined by the athletic director and/or athletic council may result in suspension of the offender from participation in up to two-ninths (2/9’s) of the scheduled contests of the season

The first proven violation under “prohibited acts B” as determined by the athletic director and/or athletic council may result in a consequence that may range from restitution, community service, suspension from athletic competition up to 2/9<sup>th</sup> of a season, dismissal from the squad or a combination of penalties.

Once it has been determined that the accused student has violated this policy, the following penalties may be instituted:

<b>Sport</b>	<b>Suggested Minimum</b>
Football (Cheerleaders)	2 contest dates
Basketball (Cheerleaders)	4 contest dates
Soccer	4 contest dates
Cross Country	3 contest dates
Golf	3 contest dates
Wrestling	3 contest dates
Hockey	5 contest dates
Volleyball	4 contest dates
Baseball	4 contest dates
Softball	4 contest dates
Track	3 contest dates

- A. The suspension is applicable to the season of the sport in which the violator is involved at the time of the violation, and so much of the suspension as cannot be applied to said sport should be applied pro-rata to the first sport in which he/she is involved subsequent to the commission of the offense. The suspended athlete shall meet all team

responsibilities and obligations during the period of suspension, if it does not conflict with regular school policies.

- B. A subsequent violation within the same school year may result in suspending the offender from participation in the athletic program at Lakeville for up to one (1) calendar year. Athletic council must meet and discuss all violations that require suspension of longer than 2/9<sup>th</sup>s of the season. The offender must then appear before the athletic director to secure approval of his/her participation in sports after the one (1) year period has expired.
- C. If an athlete shall be suspended from school for violation of the Board of Education policy for possession or use of alcoholic beverages, tobacco products, or controlled substances involving school function, which shall automatically be subject to the discipline for violating the athletic code. No hearing shall be necessary, as the school administration has already take action as prescribed by the Student Code of Conduct at Lakeville High School. The athletic director will provide the student-athlete and parents written notification of disciplinary action resulting from violating the athletic code.
- D. Violations by an individual athlete shall not be cumulative throughout his/her high

school years, but shall be acquired at any time within the year.

## Appeals Process

A student may appeal the accuracy of the facts of his/her alleged violation to the Athletic Appeals Council. An appeal shall be presented to the athletic director, in writing within five (5) school days of the conduct report. Students may only appeal facts relative to guilt or innocence; the length of penalty is not subject to appeal. The Athletic Appeal Council, consisting of varsity coaching staff members, building principal (or designee), and athletic director, will convene and respond within five (5) school days of receipt of the written appeal. The athletic director will chair the meeting and will serve as a non-voting member. Decisions shall be arrived at by a majority vote of the members present.

A student may appeal the decision of the Athletic Appeal Council to the superintendent. An appeal must be in writing and submitted within five (5) school days of the written notice given by the Athletic Appeal Council. The superintendent will determine the appropriateness of the consequences rendered by the athletic director. A written notice of the superintendent's final decision shall be made to the student, parent/guardian and athletic director within five (5) school days.

Appendix A  
Lakeville High School  
Acknowledgement,  
Code of Conduct Review  
&  
Permission Form

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# LAKEVILLE COMMUNITY SCHOOLS

11107 WASHBURN ROAD  
OTISVILLE, MI 48463

**Tom Riutta, Interim Superintendent**

**Drew Johnson, Athletic Director**

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## Permission Form

Student Name: \_\_\_\_\_ Parent Name \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Code of Conduct Review

I agree that I have read and reviewed the Code of Conduct as provided to me by LakeVille Community Schools and that I will abide by the rules and policies as set forth in the code.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Athletic Code of Conduct Review

I agree that I have read and reviewed the Athletic Code of Conduct as provided to me by LakeVille Community Schools and that I will abide by the rules and policies as set forth in the code 365 days a year on or off school property.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Permission to Photograph

I grant permission for LakeVille Community Schools to photograph and/or videotape my child and my child's work as part of the educational program produced by the district. This may include, but not be limited to, newsletters, media releases, marquee, and website information. I understand that my child's image, name, school, and grade may be revealed. Photos may be taken at various times throughout the year without advance notice.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Transportation Waiver

I grant permission for my child to participate in sports sponsored by LakeVille Community Schools which will take my child away from the school premises. I understand this approval is for the school year and I will be notified by my child's coach prior to each sporting event which takes place away from school.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Appendix B

## Dual Sport Guideline Form



# LAKEVILLE COMMUNITY SCHOOLS

11107 WASHBURN ROAD  
OTISVILLE, MI 48463

**Tom Riutta, Interim Superintendent**

**Drew Johnson, Athletic Director**

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## Dual Sport Guideline Form

An athlete may participate in two (2) sports that run concurrently but must follow certain guidelines:

1. Athlete must be carrying a 2.5 G.P.A.
2. Athlete must designate a primary sport if there is a conflict, the primary sport will prevail
3. Game contest will take precedence over practices
4. If the athlete decides he/she does not want to continue participating in two sports, the athlete may only quit the secondary sport
5. The coach of the primary and secondary sport must agree to the athlete participating in dual sports

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Primary Sport Designation: \_\_\_\_\_

Secondary Sport Designation: \_\_\_\_\_

# Appendix C

Falcon Pride is Alive



# Falcon

**P**

**Positive Attitude**

**R**

**Respect Myself & Others**

**I**

**Integrity in all that I do**

**D**

**Dedication, Teamwork & Discipline**

**E**

**Excellence in Academics**

**Is Alive**

# Appendix D

## Athletic Fee Form

# LAKEVILLE COMMUNITY SCHOOLS

11107 WASHBURN ROAD  
OTISVILLE, MI 48463

Tom Riutta, Interim Superintendent

Drew Johnson, Athletic Director

## Athletic Fee Form

Student Name \_\_\_\_\_ Grade 7 8 9 10 11 12  
Last First Circle

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Day Phone \_\_\_\_\_

Parent/Guardian Email \_\_\_\_\_

### **2014-2015 Registration Fee Structure:**

- **High School Sports**
  - \$100 per athlete for the year
  - \$75 for reduced lunch eligible students
  - \$50 for free lunch eligible students per year
  - \$15 fee for participating in clubs that we incur a cost to operate
  
- **Middle School**
  - \$50 per athlete for the year
  - \$25 for reduced lunch eligible students
  - \$15 for free lunch eligible students per year
  - \$15 fee for participating in clubs that we incur a cost to operate

\*Maximum family fee \$300 yearly (includes athletics and club fees)

\*Different price structure applies to hockey – due to cost and co-op program

**PLEASE MAKE CHECKS PAYABLE TO: LAKEVILLE SCHOOLS**

**SEND COMPLETED FORM AND PAYMENT TO: ATTN: KRIS MYERS – 12455 WILSON RD. – OTISVILLE, MI 48463**

Families may also submit completed registration form and payment to Kris Myers in the Main office at the High School. Middle School Families must also submit to Kris Myers at the High School. **Please do not give payment to any of the coaches.**

**FAMILIES THAT NEED TO SETUP A PAYMENT PLAN MAY DO SO BY CONTACTING THE ATHLETIC DIRECTOR BY EMAIL OR PHONE**

Our signatures below indicate that we understand the fee paid does not guarantee the athlete playing time or control over any conditions of the team or Athletics Department. We understand a refund will not be granted if the athlete is a member of the team during any portion of the season. **Athletes will not be allowed to participate unless completed form and payment have been submitted to the Athletic Department**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

FOR OFFICE USE ONLY:

Amount Paid: \$ \_\_\_\_\_

Cash Amount: \$ \_\_\_\_\_

Check # \_\_\_\_\_

Date: \_\_\_\_\_